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**DRAFT Report of the Head of Scrutiny and Member Development**

**Adult Social Care Scrutiny Board**

**Date: 29<sup>th</sup> July 2009**

**Subject: Personalisation – Update to Terms of Reference and Appointment of co-opted member to the Personalisation Working Group**

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**Electoral Wards Affected:**

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

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## **1.0 INTRODUCTION**

1.1 At its meeting on 8 October 2008, the Executive Board received an update on the work undertaken in Leeds to prepare for the personalisation agenda, since the publication of the concordat “Putting People First” in December 2007. At that meeting, the Executive Board resolved:

- (a) That progress made in Leeds towards the development of a more personalised system of social care through the Self Directed Support project and other initiatives be noted.
- (b) That, acknowledging the scale and scope of the transformation agenda and the challenge it presents, the approach taken in Leeds to deliver successful change be endorsed.
- (c) That the direct engagement of elected members in these developments be continued by the submission of further reports to this Board, involvement in workshops, seminars, conferences and in the recently established members’ forum.
- (d) That the Board notes the impact Self Directed Support will have on existing service provision including directly provided services and commissioned services in Leeds and the need to accelerate the transformation of these services to meet the challenges and impact of personalisation and customer choice.
- (e) That it be noted that progress and the pace of change regarding the delivery of Personalisation in Leeds will be the subject of some detailed feedback from the recent inspection of Older People’s Services.

(f) That the Scrutiny Board (Health and Adult Social Care) be requested to monitor progress of the personalisation agenda.

1.2 The report presented to the Executive Board on 8 October 2008 is appended to this report for information.

1.3 To assist the Board in monitoring progress of the personalisation agenda, in line with the Executive Board request, the Board requested a scoping paper be presented for discussion. As such, an initial scoping discussion was held with the Proposals Working Group at its meeting on 12 December 2008.

## **2.0 THE PERSONALISATION AGENDA**

2.1 As a result, subject to the agreement of the full Scrutiny Board, the working group agreed to focus on the following areas:

- The common assessment framework;
- Resource allocation system (linked to the Council's stock of directly provided care);
- Progress of the early implementer project.

2.3 At the Adult Social Care Scrutiny Board meeting in June 2009, it was recommended that further areas of inquiry were added to the scope of the inquiry as part of the work programme discussions. These have been incorporated under section 3. Included in section 3 are additional elements of inquiry identified by the Personalisation Working Group.

## **3.0 SUBMISSION OF EVIDENCE**

3.1 The following formal evidence gathering sessions have been undertaken:

### **Session one – 16<sup>th</sup> March 2009**

During the first session of the inquiry the working group examined:

- A presentation of information relating to Personalisation in order to promote understanding
- The work of the Self Directed Support Members Forum and progress made to date.

### **Session two – 22<sup>nd</sup> April 2009**

During the second session of the inquiry the working group examined:

- A Personalisation Update Report
- The Resource Allocation System.

Towards the end of both sessions, consideration was given to further and/or specific information required as part of the inquiry.

3.2 The following formal evidence gathering sessions are scheduled:

**Session three – 30<sup>th</sup> July 2009.**

During the third session of the inquiry the working group will examine:

- Self Assessment Questionnaire
- The Process of assessment and review.
- Early Implementer Trial progress update

Individuals receiving SDS will be asked to attend the working group to provide an account of their experiences of managing an individual budget.

**Session four - August 2009.**

During the fourth session of the inquiry the working group will examine:

- Customer and stakeholder engagement and involvement.
- Peer Group Support
- Consultation
- Changing Perceptions and Promotion of Individual Budgets – plans and progress to encourage customers and providers to think differently about care provision. Publicity and the provision of information and advice.

Customers involved in the development of SDS will be asked to attend the working group to provide details of the projects they are involved with.

**Session five – September 2009**

During the fifth session of the inquiry the working group will examine:

- The Single Assessment Process - so people 'only need to tell their story once'.
- Brokerage Services and the pathways to establishing and managing support.
- Partnership Working

**Session six – October 2009**

During the six session of the inquiry the working group will examine:

- Commissioned Services and Social Enterprise – The requirement to adapt and change.
- Financial Budgets and Value for Money.
- Early Implementer evaluation update

**Session seven – Nov 2009**

During the seventh session of the inquiry the working group will examine:

- Performance management and reporting mechanisms.
- How the challenge of meeting Government SDS targets will be met.
- Workforce Transformation and Development update and experiences of Care managers and support officers.

## **Session eight – December 2009**

During the eighth session of the inquiry the working group will examine:

- Risk Enablement Framework and Safeguarding.

Towards the end of each session, consideration will be given to any further and/or specific information required as part of the inquiry and if any further sessions are to be scheduled into the work programme.

3.3 To ensure that a full and detailed inquiry is undertaken input from service users, representatives, carers, and service providers will be sought.

### 4.0 Personalisation Working Group

The Personalisation Task Group was established in September 2008 as a mechanism for elected members to:

- receive information
- be consulted on the discharge of relevant delegated authority relating to the modernisation of Adult Social care and Self Directed Support services
- be advised and consulted on local implementation of legislation, regulation, national guidance or Best practice
- disseminate and cascade information from the Director of Adult Social Services to their respective political groups and provide feedback.

The group has now been disbanded following the establishment of the Scrutiny Board inquiry and the Personalisation Working Group. Cllr Valerie Kendall has requested that she be co-opted onto the Personalisation Working Group as a former member of the Task Group adding value to the inquiry due to the accumulated knowledge gained since September 2008.

## **5.0 RECOMMENDATIONS**

- 5.1 The Adult Social Care Scrutiny Board is recommended to
- note updated information relating to the submission of evidence contained within this report.
  - note the terms of reference may incorporate additional information should the working group or the Adult Social Care Scrutiny Board identify any further scope for inquiry within the area of Personalisation.
  - Agree Cllr Valerie Kendall be co-opted to the Personalisation Working Group until such time as the inquiry is concluded.

## **6.0 BACKGROUND PAPERS**

None

## **7.0 FURTHER RECOMMENDED READING**

- Executive Board report – Putting People First – Vision and Commitment to the Transformation of Adult Social Care (23 January 2008).
- Executive Board report – Putting People First – Vision and Commitment to the Transformation of Adult Social Care (08 October 2008).
- Putting People First – Working to Make it Happen (23 June 2008)